



State of Arizona
Department of Education

Tom Horne
Superintendent of
Public Instruction

AZ# 49-06

MEMORANDUM

To: School Health & Nutrition Program Sponsors

From: Mary Szafranski, Deputy Associate Superintendent
Arizona Department of Education, Health & Nutrition Unit

Holly Mueller, Program Director
Arizona Department of Education, School Health & Nutrition Programs

Date: October 24, 2005

RE: Non-Associated Sites Policy for FY 06-07

The purpose of this memo is to notify you of the Arizona Department of Education, School Health and Nutrition policy regarding non-associated or legally separate site(s) from a Local Education Agency (LEA) effective for FY 06-07.

As of July 1, 2006, any LEA that chooses to sponsor a site that is not a legal entity or associated site of the sponsor may only do so if the sponsoring organization is self-operating. A self-operating site is defined as a site that has both the facilities and staffing to adequately prepare and serve program meals and meets all health and department rules and regulations. An LEA may not sponsor any non-associated or legally separate site if the sponsoring LEA is contracting with a caterer or Food Service Management Company (FSMC).

If you have any questions or concerns regarding this memo, please contact the Health and Nutrition Contracts Officer, Brian Walsh at (602) 542-6208 or bwalsh@ade.az.gov.